

Scientific criteria for the evaluation of manuscripts submitted to the SZBW.

There are two types of texts: *Theoretical work* (reviews, critical essays, etc.) and *empirical work* (material-oriented contributions, in which the results of studies, text analyses experiments, evaluations, meta-analyses etc. are reported and discussed).

On the whole, both types of texts are evaluated according to the same criteria. The only difference made is in relation to "suitability of the methodological approach and quality of implementation" for theoretical work where only two of the eight criteria (3.1 and 3.8) are applicable. The six criteria which are exclusively suitable for empirical work (3.2 to 3.7) are specially marked.

Surname and first name of the assessor

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Title of the article

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1. Relevance, timeliness and originality

- 1.1 Significance of the contribution in light of the subject in question and the thematic context
- 1.2 Topicality of the presented theses or results
- 1.3 Originality of the contribution (introduction, expansion or new accentuation of scientific discussions; novel methodological approach)

Comments and recommended changes:

2 Quality of the theoretical foundation

- 2.1 Explicit representation of a scientific and / or conceptual frame of reference
- 2.2 Response to the current state of research on the topic (national and international)
- 2.3 Determination of a need for further knowledge or a gap in the research, formulation of an appropriate question
- 2.4 In-depth discussion of the problem in focus and a clarification of the terms used

Comments and recommended changes:

3 Suitability of the methodological approach and quality of implementation

- 3.1 Appropriateness of the approach used in light of the question being dealt with
- 3.2 Transparent description of the methodological approach
- 3.3 Traceable representation of the data base
- 3.4 Use of appropriate methods, precision and system in the evaluation of data
- 3.5 Clear and fair presentation of the results
- 3.6 Relationship between the presentation and interpretation of the results
- 3.7 Discussion of the validity of the results and possible limitations
- 3.8 Discussion of the implications of the results for educational research

The criteria 3.2 to 3.7 apply exclusively to empirical work.

Comments and recommended changes:

4 Structural and argumentative coherence, formal correctness

- 4.1 Coherence of the global organization of the text, relevant development of the text and consistency between the different parts of the text
- 4.2 Evidence of an obvious process and coherence of argument
- 4.3 Linguistic quality (spelling, grammar, style ...)

Comments and recommended changes:

Further comments and overall assessment :

Decision

- The contribution will be published without change.
- The contribution will be published with minor changes.
- The contribution will be published with major changes.
- The contribution is declined.

Please send the completed form to the following address:

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Place and Date

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Signature

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